

Cass County Health Department

BOARD OF HEALTH

Regular Meeting

March 27, 2019

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on March 27, 2019. President Lesley Newell called the meeting to order at 11:57 a.m.

Board of Health members attending the meeting were Lesley Newell, Ann Chelette, Amy Parlier and Josh Millard.

Health Department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Jamie Epping and Linda Debergh. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Amy Parlier and seconded by Josh Millard to approve the minutes of the February meeting as amended. The motion carried with all in favor.

Financial Report

Teresa Armstrong, Administrator, reported that Medicaid Managed Care Organizations continue to cause problems on the Accounts Receivable report as they are not timely in paying claims. Harmony still has not paid any claims to the health department and Teresa reported that a complaint will be filled with Medicaid.

Teresa also reported that changes were requested for the UDS report. One issue was the fact that our EMR, NextGen, does not reclassify charges and payments when private insurance or Medicaid patients pay their copays or deductibles. Billing staff has always reclassified the charges at the time of payment, by hand as there is no system for reclassifying those charges that are still in AR but are the patient's responsibility. A percentage based on the actual percentage of patient payments for the payor class for 2018 will be used to help estimate this cost going forward.

A motion was made by Ann Chelette and seconded by Amy Parlier to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that a new part time substance abuse counselor has been hired. His name is Roy Buggee and he is an LCPC with extensive substance abuse counseling experience. He will start on Monday. She also reported that an offer will be made today to another counselor who would be covering hospice social worker responsibilities as well as behavioral health counseling in office. Interviews have also begun for a full time LPN to replace Tara Landon who resigned earlier in the month.

Teresa announced that Dr. Woodrick is no longer providing coverage in the dental clinic during Dr. Watson's maternity leave. He was not able to work at the pace that our dental clinic needs. He was replaced by Dr. Funmi Babatunde who will continue to work with our dental clinic until April 25. Dr. Watson will return from maternity

leave on April 15. Teresa and Amy Thompson will be interviewing a dentist today that is interested in working in the dental clinic 1-2 days per week.

Teresa reported that Lindsey Electric was onsite again on Monday and still door 18 is not functioning correctly. Next week Lindsey will be working with Simplex to get the door functioning correctly. April 3<sup>rd</sup> has also been scheduled for the generator load test to make sure it is going to work correctly as well. Once these two items are complete the construction project should be completed.

Teresa presented the board with a graph showing the effect of the minimum wage increase on the health department over the next six years. The biggest impact will begin in year 4 and continue to year 6. This will mostly impact the staff of the Teen Reach program until year 4, when it starts impacting more programs.

See handouts.

### Clinic Report

Tiffany Angelo, Clinic Director, reported that a new LPN was hired for the Beardstown office to replace Anna Chisholm. Her name is Julia Huston and she is doing very well. All the staff members really like her and she has brought a positive attitude to the clinic.

Sarah Seely and Erin Coats are out of the office for the remainder of the week to attend a conference in New Orleans. They were very excited for the opportunity to learn and grow as counselors and hope to bring back lots of new techniques and information.

Tiffany reported that for QA this month the medical clinic met or exceeded their goal on 4 of the 6 measures reported on. The childhood immunization measure continues to be a struggle for the clinic as many times patient's transfer into the clinic who are already non-compliant for the measure because they are behind on their immunizations. Tiffany believes that the bright futures measure is low primarily because providers focus on other things and this measure falls through the cracks. Angie is reviewing the schedule each day and letting front desk staff know which patients are needing bright futures completed. This should help increase compliance.

Tiffany also reported that peer to peer reviews for providers are going well. The template used for behavioral health peer to peer reviews has been updated to be more specific. This new template is a bit more time consuming but is overall a better tool to use then the previous template.

See handouts.

### Maternal Child Health Report

Board of Health President Lesley Newell congratulated Jamie Epping on her retirement and thanked her for her many years of service to the Maternal Child Health program.

See handout.

### Quality Assurance Report

See handout.

### Old Business

There was no Old Business to report.

### New Business

Jamie Epping, Maternal Child Health Director, reported that there were a couple of minor changes to the family case management policies and procedures in regards to how many face to face visits at risk kids and pregnant mothers would need to receive going forward. A motion was made by Amy Parlier and seconded by Josh Millard to approve the changes to the Maternal Child Health policies and procedures as presented. The motion carried with all in favor.

A motion was made by Josh Millard and seconded by Amy Parlier to approve the credentialing and privileging of Dr. Funmi Babatunde. The motion carried with all in favor.

### Adjournment

A motion was made by Amy Parlier and seconded by Josh Millard to adjourn the meeting. The motion carried with all in favor. President Lesley Newell adjourned the meeting at 12:20 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.